

**Southdale Church  
of England Junior  
School**

**BEHAVIOUR  
POLICY**

(SB02-16)



Adopted: September 2016  
Reviewed: Autumn Term 2018 (DRAFT)

# Behaviour and Discipline Policy

## Rationale

At Southdale CE Junior School we aim to ensure that every member of our school community feels valued and respected, and that each person is treated fairly. We are a caring community, whose Christian values are built on mutual trust and respect for all. The school behaviour policy is designed to support the way in which all members of the school can live and work together in a supportive way. It aims to promote an environment where everyone feels happy, safe and secure.

## Purposes

1. To develop and maintain the highest of standards of educational progress and attainment across the school, in all subject areas.
2. To provide an environment that enables learning and reinforces the positive values of the school.
3. To provide a clear framework for pupils, staff, visitors and parents; thereby allowing for a common language and expectations in relation to behaviour.

## Expectations

**Roles and responsibilities** are delegated in the following manner in order that the above aims and objectives are fulfilled:

- The Headteacher has overall responsibility for behaviour and discipline and provides the final point of reference for pupil referral or discipline.
- The Deputy Headteacher and Assistant Headteacher supports the Headteacher and staff and is the first point of reference for more serious incidents.
- All teachers take responsibility for administering the whole school 'Good to be Green' behaviour system. It is expected that the vast majority of behaviour incidents will be managed and resolved by the class teacher, in line with the whole school policy.
- Support Staff should report behaviour incidents to the pupil's class teacher as they deem appropriate. All support staff should manage behaviour within the whole school behaviour system; ensuring pupils safety and compliance within the corridors, playgrounds, classrooms and other environments. Minor infractions should be dealt with at the time of their occurrence and if deemed necessary, reported to the relevant class teacher at the first opportunity.
- Lunch Time Supervisors should follow the whole school behaviour system. It is expected that the vast majority of behaviour incidents will be managed and dealt with by the lunchtime staff during the lunchtime. Lunchtime supervisors should report behaviour incidents to the pupil's class teacher as they deem appropriate. More serious incidents should be reported to the Deputy or Assistant Headteacher, who will deal with the incident appropriately.

## Positive Behaviour

Whole school reward systems are in place to celebrate positive 'Behaviour for Learning' through the 'Good to be Green' system.

The behaviour systems and rewards are shared with pupils and all adults, and are used consistently throughout the school.

Positive behaviour will be reinforced in a number of ways including:

- Reminding pupils to "choose" the correct behaviour
- Positive Praise
- Rights and Responsibilities – classroom agreements to be displayed in all classrooms and referred to by staff when dealing with instances of behaviour
- Celebrating good work and behaviour in our weekly assemblies, e.g. Special Mentions awards
- Class/year group treats

## Negative Behaviour

When responding to unacceptable behaviour, children know and understand that we have a three strike system. A **warning** will be issued in the first instance, followed by a yellow card if the behaviour continues and finally a red card for continued disruptive behaviour or a more serious incident (see list):

- **Warning** –the child is issued a warning and the teacher identifies the nature of the behaviour and using the language of choice explains why the behaviour is inappropriate. The child is reminded if they continue with the behaviour a yellow card will be issued and a sanction incurred. The warning could be highlighted by writing the child's name on the whiteboard.
- **Yellow Card** – the child will be issued with a yellow card and will miss 10 minutes of their playtime. If the child has shown behaviour that causes an instant yellow card to be issued (see list) or is showing persistent signs of low-level disruptive behaviour, the class teacher should record this on CPOMs.
- **Red Card** - the child will be issued with a red card and a lunchtime detention. The incident is recorded on CPOMs. If the child receives 2 or more red cards during one week they will be issued with a Headteacher's detention where they will spend their lunchtime with the Head teacher or Deputy Head teacher.
- As part of our health and safety policy for educational visits, any child who does not adhere to our behaviour policy may not be allowed to take part in the visit or residential.

***Please note that "blanket" punishments, such as whole-class playtime detentions, are not allowed as they are ineffective, unfair and undermine the positive nature of the school's behaviour management systems.***

We do not tolerate aggressive verbal or physical behaviour targeted at another child or adult, and each incident is dealt with seriously and according to individual circumstances. Moreover, we will not tolerate a child's behaviour having a negative impact on their or others' learning. Therefore, in some circumstances, such as aggressive or continued disruptive behaviour displayed over time, a Fixed Term Exclusion may be given. Fixed Term Exclusions may help to preserve the right to the safety and education of the other pupils. This decision will always be robust, fair and defensible. In individual circumstances a multi-agency assessment may be recommended.

*NB: The number of red cards the child has received should be discussed with parents during parent's evenings. Moreover, any serious instances of inappropriate / racist language or aggressive verbal / physical behaviour will be reported to parents at the first opportunity and local authority if necessary. Relevant or appropriate consequences will be given in these instances.*

Under our legal duty of care, a reasonable and proportionate intervention may be used when deemed necessary by a member of staff. This will only be in extreme circumstances. The intervention, which may include positive handling, is always in the best interests and safety of the child, other children and adults.

No pupil is exempt from behaviour monitoring and the consequences of failure to follow the behaviour expectations. Children who have difficulty making appropriate behaviour choices may be supported through the use of an Individual Behaviour Plan (IBP) and/or a Positive Handling Plan (including risk assessments). Parents will be invited into school to discuss these plans to ensure a close partnership between home and school. Serious incidents, where children have been positively handled and/or separated, are to be recorded and logged both on CPOMs and in the school's bound and numbered Handling Book.

In deciding what constitutes a serious or major incident, staff will use their professional judgment and also consider the following:

- The pupil's behaviour and level of risk presented at the time of the incident
- The type of intervention strategy needed
- The effect on the child and/or member of staff
- The child's age (including emotional age)

## **Unacceptable Behaviour Hierarchy**

At Southdale we believe that all behaviour is based on personal choice. We have adopted a reward and sanctions system based upon the 'Good to be Green' behaviour for learning policy. However, we are aware that some pupils may not be armed with the necessary tools or skills to handle particular situations and when this is evident the necessary support will be provided to enable the child to make positive behaviour choices.

At the start of each day every child will begin on green, so that they have the opportunity to start a fresh day and make the correct choices.

### **Warning**

A verbal warning will be issued in the first instance of inappropriate behaviour. The inappropriate behaviour and future consequences will be explained to the child through the 'language of choice'. These incidents will be dealt with by class teacher/member of staff on duty. Although no recording is needed for a warning, staff may wish to write the child's name on the whiteboard to serve as a reminder for the child.

Examples:

Low level disruptive behaviour:

- Shouting out
- Talking
- Getting out of their seat
- Not following instructions
- Answering back
- Refusal to work in groups
- Not on task
- Disruptive with equipment

Lack of co-operation initially

Not accepting reasonable reminders

Poor standard of work due to lack of effort

One-off name calling

First offence of untruths

Being involved in verbal disputes with another child

### **Yellow Card**

If a pupil is already on a Warning and repeats a similar behaviour as listed above the child will receive a Yellow Card. Pupils will miss 10 minutes of their playtime. This will be supervised by the classroom teacher either in their own classroom or in the 'Time out zone' if the teacher is on playground duty.

The asterixed behaviours below indicate where a child will receive an instant Yellow Card – these should be logged on CPOMs.

Examples:

Persistent refusal to co-operate

Deliberate lies

Persistently disruptive behaviour

First instance of being deliberately rude or disrespectful to staff\*

Ridicule for cultural differences\*

Damage to school property/ personal property\*

Playground disputes/ disruption (i.e. not deemed 'violent' by member of staff)\*

## **Red Cards**

If a pupil is already on a Yellow Card and repeats a similar behaviour as listed above the child will receive a Red Card. Pupils will miss the first 20 minutes of their Lunch time. The lunch time detentions will be supervised by a member of the SLT. The classroom teacher will bring the child to the lunch time detention and this will be used as an opportunity for the child to discuss and reflect upon their behavior.

Incidents of all Red Cards to be recorded on CPOMs.

The behaviours below indicate where a child will receive an instant Red Card.

Examples:

- Openly defiant to staff
- Being disrespectful to staff
- Use of inappropriate language – parents contacted if deemed necessary
- Swearing and rude gestures to staff
- Theft
- Misuse of ICT in school, e.g., inappropriate searches
- Incident of fighting/ violence

## **Further Consequences**

If a child receives 2 Red Cards within one week they receive a Headteacher's detention. This will be a full lunch time detention supervised by the Headteacher/ Deputy Headteacher. The child's parents will be informed.

If a child receives 2 Headteacher's detentions during the course of a half term, the child's parents will be invited to a meeting with the Headteacher/Deputy Headteacher. The child will be placed on a monitoring card for two weeks, and a review will be held at the end of that period with the child's teacher, parents and the Headteacher/Deputy Headteacher. The period of monitoring may be extended if deemed necessary and further behavioural strategies will be introduced, such as internal exclusion at lunchtimes. The SLT will introduce the most effective and appropriate strategy in accordance with the child's personal needs/circumstances. For example, a child who only displays behaviour issues at playtimes would be internally excluded during playtimes to be given coping strategies during this period, so they are able to access these parts of the school day safely.

## **Major Incidents**

**These are significant incidents which must be dealt with by the Headteacher/ Deputy Headteacher as these incidents may need to be dealt with outside the standard school behaviour policy. The child's parents will be informed and extra support provided where appropriate/ necessary.**

Examples:

- Sustained physical or verbal abuse of children or staff
- Bullying (see Bullying Policy)
- Dangerous actions (to themselves, other children or members of staff)
- Racial or Homophobic abuse
- Absconding
- Dangerous items brought in to school

Incidents of racism or bullying will be dealt with in accordance with the Race Equality Policy and reported to the local authority.

## **Playtimes and lunchtimes**

During playtimes and lunchtimes, the warning, yellow and red cards system will still be used, but consequences will be given immediately. The child will remain with the member of lunchtime staff for the period of their consequence, ie they will stand with the lunchtime supervisor for 10 minutes if they are given a yellow card. The lunchtime supervisors will also feed back to the class teacher where deemed necessary.